

## Portfolio Review Guidelines

### BFA Art History

#### **SCHEDULING THE REVIEW:**

Generally, each review will be scheduled after the candidate registers for ART 297.

A communication (typically email) will be sent to the candidate, and the candidate will declare their intention to proceed forward.

At any time before the review takes place the candidate may drop the course if so desired.

**GRADE POINT AVERAGE:** You must have at least a 2.5 university GPA to go through the review and to be awarded the BFA degree at the time of graduation.

#### **BFA STATUS:**

Upon acceptance into the BFA program, you must go to the registrar and officially change your major status from BA to BFA.

#### **REAPPLYING:**

You can apply for the BFA a second time, preferably after waiting to complete at least another semester of course work in the major. It is to be noted that many excellent BFA graduates have taken the review a second time.

The review is to be viewed as guidance tool and is best used when the student has not progressed too far into the major to be able to use the feedback effectively.

#### **COMMITTEE PRESENTATION:**

You will have a faculty person from your area and two other faculty members on your committee that you must invite and schedule in conjunction with your advisor. You will have already submitted your papers; at this time you will be asked to stand in front of your art work and do no more than a 10-minute presentation to the committee.

The faculty will then ask you questions based on your presentation, portfolio and your papers submitted through CANVAS well as the discussion points listed below. Your typed answers to the questions on the list are designed to help you prepare for this. You will then have time to ask the faculty any questions you may have. The review should last between 45 to 60 minutes.

#### **PORTFOLIO REVIEW CHECKLIST:**

Meet with the area coordinator to set up a time and location for your review. Then schedule two additional faculty members to participate in the review.

#### **PAPER PORTFOLIO:**

Student should prepare a portfolio of at least 4 papers that include examples of critical, descriptive and research writing.

These papers should be from Art History classes but may also be papers produced in other humanities courses like Literature, History or Religion.

Papers should reflect student's abilities in writing, research, and analysis. Please submit papers in the following condition. Papers should be retyped with all grammatical errors corrected. I expect students will have reworked their papers according to other recommendations made by the faculty who originally evaluated them. Papers should be double-spaced.

Research papers should adhere to some recognized style of citation; I prefer Turabian or MLA. Sources must absolutely be cited in the text.

Papers should be saved as pdfs and should be clearly labeled by type: i.e., research, critical or descriptive. The label should also indicate the course and date of original completion. Please submit labeled papers in the ART 297 CANVAS Course through Turnitin.

Illustrations are acceptable but not mandatory. If illustrations are included, please cite them according to Turabian or MLA.

The papers should be submitted 2 weeks prior to the scheduled review to provide the committee with adequate time to review them.

#### **STUDIO WORK:**

Art History students should also submit at least 6 examples of studio work they have completed during their academic career. These works should demonstrate their best efforts, technically and aesthetically, and should demonstrate as broad a range as possible of exploration in medium and technique.

Art works should be displayed at the time of the review itself. They should be labeled with the Date, Course, Technique,

**At the time of review students should be prepared to discuss their papers as well as their artwork.**

#### **QUESTIONS:**

The answers to these questions on the application below are to be typed, placed in a clear binder, and presented in clear view with your work. Answering these questions will be the preparation for your presentation and help with the discussion with the committee.

1. How do you develop your ideas and concepts in writing about art and in making art?
2. What motivates you to make art?
3. Why are you interested in art history?
4. Explain how you think art making connects theoretically to the study of art history.
5. On a personal level explain the relationship you have between studying arts history and making art.
6. What do you consider to be your strengths in art history and in studio arts?
7. Are there skills you feel need further development?
8. What are your expectations for yourself over the next five years?

Northern Kentucky University • BFA • ART HISTORY

Portfolio Review Artist's Application

Name: \_\_\_\_\_

last 4 digits of Soc. Sec #: \_\_\_\_\_ GPA: \_\_\_\_\_

Second time for review? \_\_\_\_\_

Year in program: --Sophomore --Junior ---- Other (explain) \_\_\_\_\_

ARTIST STATEMENT: